APPROVED 3/12/2026

Bi-County Collaborative
Making It Possible

Jeanne Sullivan M. Ed., Executive Director

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Board of Directors Meeting
February 5, 2026
Meeting was held in person at the BICO Central Office.

Members In attendance:	Mr. David Sawyer, Attleboro Dr. Peter Marano, Bellingham Ms. Jill Pilla-Gallerani, Blackstone-Millville Dr. Amy Berdos, Foxborough Mr. Lucas Giguere, Franklin Ms. Karen Crebase, Hopedale Dr. Rich Drolet, King Philip Dr. Michelle McKeon, Mansfield Dr. Ingrid Allardi, Norfolk Dr. John Antonucci, North Attleboro Dr. Jennifer O'Neill, Norton Dr. Jennifer Parson, Plainville Ms. Rebecca Kidwell, Seekonk Mr. Scott Holcomb, Swansea Mr. David Ljungberg, Uxbridge Dr. Bridget Gough, Walpole Dr. Allan Cameron, Wrentham
Absent:	Dr. Lisha Cabral, Easton Dr. Kevin McIntyre, Milford Dr. Karen Maguire, Tri-County
Present:	Ms. Jeanne Sullivan, Executive Director Ms. Holly Buttrick, Director of Finance and Operations Dr. Bradford Jackson, Treasurer Ms. Julie O'Connor, Director of Student Services Ms. Laurie Cunningham, Director of Clinical Services Ms. Anna Jewell, Executive Assistant Members of the BICO Operating Committee

Dr. Berdos called the meeting to order at 9:02 a.m.

<u>Action Matters</u>

Approval of Board Minutes from November 20, 2025 (Vote Required)

Motion by Dr. Cameron, seconded by Ms. Crebase, to approve the regular session board meeting minutes dated November 20, 2025. The vote to approve was unanimous. Dr. Allardi and Mr. Ljungberg were not present to vote.

Approval of Board Minutes from January 6, 2026 (Vote Required)
The meeting minutes needed to be amended to add Jeanne as present to the meeting. Motion by Dr. Parson, seconded by Dr. Marano, to approve the regular session board meeting minutes dated January 6, 2026. The vote to approve was unanimous. Dr. Allardi and Mr. Ljungberg were not present to vote.

Approval of Budget Subcommittee Minutes from January 6, 2026 (Vote Required)
Motion by Dr. Cameron, seconded by Dr. Gough, to approve the budget subcommittee meeting minutes dated January 6, 2026. The vote to approve was unanimous. Dr. Allardi and Mr. Ljungberg were not present to vote.

Approval of Budget Subcommittee Minutes from January 26, 2026 (Vote Required)
Motion by Dr. Cameron, seconded by Ms. Kidwell, to approve the budget subcommittee meeting minutes dated January 26, 2026. The vote to approve was unanimous. Dr. Allardi and Mr. Ljungberg were not present to vote.

Employee Appointments/Resignations/Leaves of Absence (Vote Required)
Motion by Dr. Cameron, seconded by Ms. Kidwell, to approve Employee Appointments/Resignations/Leaves of Absences as written. The vote to approve was unanimous. Dr. Allardi and Mr. Ljungberg were not present to vote.

Referral Process/ Enrollment Update
Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. As of February 1, 2026 enrollment was 165 students which included 158 Placements and 7 IAES/45 Day Assessments. 106 of the students enrolled are from member districts and the remaining 59 are from non-member districts.

Business Office Updates
Ms. Holly Buttrick provided the Board of Directors with a Financial Update. As far as facilities, Johnson School passed the Annual Fire Safety Inspection and 110 Inspection on January 29, 2026.

FY27 Budget (First Read)
The Budget Subcommittee met twice in January to review the financial status of BICO and develop a proposal for the FY27 Budget. A summary of the FY27 Budget Proposal that has been endorsed by the Budget Subcommittee is below:

- Overall lower student enrollment target with incremental increases throughout year
  - 9/1/2026 - 156 students
  - 1/1/2027 - 167 students
  - 6/30/2027 - 178 students
    - Average annual enrollment - 167 students
- Tiered tuition and service fee increase
  - Public Day School Programs - 10% increase
  - Host School Programs and all services - 6% increase
- COLA for all staff - 2%
- Retiree Health Insurance costs of $250,000 to be funded from Operating Budget
- Host school lease rate increase, 9% FY27 & 9% FY28 with ongoing annual reviews FY29 forward - agreed to as part of FY 26 Budget proposal
- Proposed Operating Budget of $17,291,286 is balanced

Discussion ensued regarding enrollment and the history of tuition increases. Holly said she was going to put together a memo for next month's meeting in regards to the tuition increase over past years.

Other
Dr. Amy Berdos provided an update in regards to the Executive Director search and finalist.

Routine Matters

Approval of Payroll Warrants
Approval of Bill Warrants

Adjourn

Motion by Dr. Cameron, seconded by Ms. Crebase, to adjourn the open meeting at 10:26 a.m. The motion passed unanimously.