



Board of Directors Meeting

November 20, 2025

Meeting was held in person at the BICO Central Office.

Members

In attendance:

Mr. David Sawyer, Attleboro
Dr. Peter Marano, Bellingham
Dr. Lisha Cabral, Easton
Dr. Amy Berdos, Foxborough
Ms. Karen Crebase, Hopedale
Dr. Rich Drolet, King Philip
Dr. Michelle McKeon, Mansfield
Dr. Kevin McIntyre, Milford
Dr. John Antonucci, North Attleboro
Dr. Jennifer O'Neill, Norton
Dr. Jennifer Parson, Plainville
Ms. Rebecca Kidwell, Seekonk
Dr. Allan Cameron, Wrentham

Absent:

Ms. Jill Pilla-Gallerani, Blackstone-Millville
Mr. Lucas Giguere, Franklin
Dr. Ingrid Allardi, Norfolk
Mr. Scott Holcomb, Swansea
Dr. Karen Maguire, Tri-County
Mr. David Ljungberg, Uxbridge
Dr. Bridget Gough, Walpole

Present:

Ms. Jeanne Sullivan, Executive Director
Ms. Holly Buttrick, Director of Finance and Operations
Dr. Bradford Jackson, Treasurer
Ms. Julie O'Connor, Director of Student Services
Ms. Laurie Cunningham, Director of Clinical Services
Ms. Anna Jewell, Executive Assistant

Dr. Berdos called the meeting to order at 9:06 a.m.

Action Matters

Approval of Board Minutes from October 23, 2025 (Vote Required)

Motion by Ms. Crebase, seconded by Dr. O'Neill, to approve the regular session board meeting minutes dated October 23, 2025. The vote to approve was unanimous.

Employee Appointments/Resignations/Leaves of Absence (Vote Required)

Motion by Dr. Marano, seconded by Dr. Cameron, to approve Employee Appointments/Resignations/Leaves of Absences as written. The vote to approve was unanimous.

FY25 Annual Report (Vote Required)

Jeanne Sullivan presented the FY25 Annual Report for Bi-County Collaborative to the Board of Directors. Chapter 40, Section 4E of the Massachusetts General Laws require each educational collaborative to submit an Annual Report to the Commissioner of Elementary and Secondary Education and each member school committee. The Annual Report must contain: Information on the programs and services provided by the collaborative; Discussion of the cost effectiveness of such programs and services; Discussion of progress made toward achieving the objectives and purposes set forth in the collaborative agreement; Audited financial statements and the independent auditor's report. Motion by Dr. Cameron, seconded by Dr. Marano, to approve the FY25 Annual Report. The vote to approve was unanimous.

Referral Process/ Enrollment Update

Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. As of November 1, 2025 enrollment was 158 students which included 151 Placements and 7 IAES/45 Day Assessments. 99 of the students enrolled are from member districts and the remaining 59 are from non-member districts.

Business Office Updates

Ms. Holly Buttrick provided the Board of Directors with a Financial Update. There were no facilities updates to provide. She stated that the FY27 budget process has begun and there will be a budget subcommittee meeting in December.

Other

Jeanne Sullivan presented a retirement letter to the board. She will be retiring effective June 30, 2026, after serving as the Executive Director of BICO for six years. Her achievements were expressed by the board. Congratulations and appreciation for her over 30 years in education.

Routine Matters

Approval of Payroll Warrants

Approval of Bill Warrants

Adjourn

Motion by Dr. O'Neill, seconded by Dr. Cameron, to adjourn the open meeting at 9:46 a.m. The motion passed unanimously.