



Bi-County Collaborative  
Making It Possible

Jeanne Sullivan M. Ed., Executive Director

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## Board of Directors Meeting

October 23, 2025

Meeting was held in person at the BICO Central Office.

### Members

#### In attendance:

Mr. David Sawyer, Attleboro  
Ms. Jill Pilla-Gallerani, Blackstone-Millville  
Dr. Lisha Cabral, Easton  
Dr. Amy Berdos, Foxborough  
Mr. Lucas Giguere, Franklin  
Ms. Karen Crebase, Hopedale  
Dr. Rich Drolet, King Philip  
Dr. Ingrid Allardi, Norfolk  
Dr. John Antonucci, North Attleboro  
Dr. Jennifer O'Neill, Norton  
Dr. Jennifer Parson, Plainville  
Ms. Rebecca Kidwell, Seekonk  
Dr. Karen Maguire, Tri-County  
Mr. David Ljungberg, Uxbridge  
Dr. Bridget Gough, Walpole  
Dr. Allan Cameron, Wrentham

#### Absent:

Dr. Peter Marano, Bellingham  
Dr. Michelle McKeon, Mansfield  
Dr. Kevin McIntyre, Milford  
Mr. Scott Holcomb, Swansea

#### Present:

Ms. Jeanne Sullivan, Executive Director  
Ms. Holly Buttrick, Director of Finance and Operations  
Ms. Julie O'Connor, Director of Student Services  
Ms. Laurie Cunningham, Director of Clinical Services  
Mr. Ben Giuffrida, Principal/ Program Director  
Mr. Terenzio Volpicelli, Roselli, Clark, and Associates  
Ms. Anna Jewell, Executive Assistant

Dr. Parson called the meeting to order at 9:07 a.m.

### **Action Matters**

#### **FY25 Independent Audit**

Mr. Terenzio Volpicelli of Roselli, Clark, and Associates presented the FY25 Audit to the Board of Directors. There were no adjusted journal entries. Mr. Terenzio Volpicelli stated that there were no findings and that

The Bi-County Collaborative does not discriminate in admission to, access to, treatment in, or employment in its services, programs, and activities, on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, homelessness, disability, pregnancy or pregnancy-related conditions, age, veteran or military status, ancestry, or genetic information.

APPROVED 11/20/2025

Bi-County Collaborative had received a clean opinion. Motion by Ms. Crebase, seconded by Dr. Drolet, to approve the FY25 Independent Audit as presented. The vote was unanimous. Dr. Berdos was not present to vote.

#### **Determination of Surplus Funds (60 CMR 50.07)**

It was presented that the FY25 Cumulative Surplus was \$1,463,635. There are four actions requested to be voted on by the Board of Directors. Dr. Berdos was not present to vote.

A motion was made by Ms. Crebase, seconded by Dr. Cameron, to accept that FY25 Total General Fund Expenditures are \$17,776,253. The vote to approve was unanimous. Dr. Berdos was not present to vote.

For vote two, a motion was made by Dr. Cameron, seconded by Dr. O'Neill, to approve that 25% of FY25 Total Expenditures is \$4,444,063. The vote to approve was unanimous. Dr. Berdos was not present to vote.

For the third vote, a motion was made by Dr. Drolet, seconded by Mr. Giguere, to approve that the FY25 Cumulative Surplus is \$1,463,635. The vote to approve was unanimous. Dr. Berdos was not present to vote.

For the fourth vote, a motion was made by Dr. Drolet, seconded by Dr. Gough, to approve to retain \$1,463,635 (8.23% of total FY25 expenditures) of the FY25 Cumulative Surplus Funds for use by the Collaborative. The vote to approve was unanimous. Dr. Berdos was not present to vote.

#### **Financial Overview**

Ms. Holly Buttrick provided the Board of Directors with the Financial Updates for the ending of FY25 and beginning of FY26.

#### **PRISM Grant Awards (Vote Required)**

BICO has been awarded a combined \$616,500 in competitive grant funding through the Healey-Driscoll Administration's multi year investment in literacy and The Partnership for Reading Success (PRISM). PRISM grants allow BICO to invest in new, high-quality instructional materials and software that will carry the Collaborative through the next four years and benefit students in all grade levels. The grants and continuation funding also create extensive opportunities to grow the capacity of our staff through stipends, professional development and an immersive coaching relationship with TNTP, over the next three years. Motion by Mr. Giguere, seconded by Dr. O'Neill, to approve the PRISM II Grant in the amount of \$294,000. The vote to approve was unanimous. Motion by Ms. Kidwell, seconded by Dr. Allardi, to approve the PRISM III Grant in the amount of \$127,500 and its continuation funding in the amount of \$195,000. The vote to approve was unanimous.

#### **Acceptance of Donations (Vote Required)**

Motion by Mr. Giguere, seconded by Dr. Cabral, to accept the donation of a Foot Pedal Organ (valued at \$275) to the Music Program at Johnson School from Carolyn Hart. The vote to approve was unanimous. Motion by Mr. Giguere, seconded by Dr. Cabral, to accept the donation of a Foosball Table (valued at \$170) to the Johnson School programs from Kelly Shepard. The vote to approve was unanimous.

#### **Employee Appointments/Resignations/Leaves of Absence (Vote Required)**

Motion by Dr. Cameron, seconded by Dr. O'Neill, to approve Employee Appointments/Resignations/Leaves of Absences as written. The vote to approve was unanimous.

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**Referral Process/ Enrollment Update**

Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. As of October 1, 2025, enrollment was 155 students which included 145 Placements and 10 IAES/45 Day Assessments. 100 of the students enrolled are from member districts and the remaining 55 are from non-member districts.

**Approval of Board Minutes from September 11, 2025 (Vote Required)**

Motion by Dr. Drolet, seconded by Dr. Cabral, to approve the regular session board meeting minutes dated September 11, 2025. The vote to approve was unanimous.

**Other**

**Routine Matters**

Approval of Payroll Warrants

Approval of Bill Warrants

**Adjourn**

Motion by Dr. Cameron, seconded by Dr. Drolet, to adjourn the open meeting at 10:12 a.m. The motion passed unanimously.