



Board of Directors Meeting

September 11, 2025

Meeting was held in person at the BICO Central Office.

Members

In attendance:

Mr. David Sawyer, Attleboro  
Dr. Peter Marano, Bellingham  
Dr. Lisha Cabral, Easton  
Dr. Amy Berdos, Foxborough  
Mr. Lucas Giguere, Franklin  
Ms. Karen Crebase, Hopedale  
Dr. Rich Drolet, King Philip  
Dr. Michelle McKeon, Mansfield  
Dr. Kevin McIntyre, Milford  
Dr. Jennifer O'Neill, Norton  
Dr. Jennifer Parson, Plainville  
Ms. Rebecca Kidwell, Seekonk  
Mr. Scott Holcomb, Swansea  
Dr. Karen Maguire, Tri-County  
Mr. David Ljungberg, Uxbridge  
Dr. Bridget Gough, Walpole  
Dr. Allan Cameron, Wrentham

Absent:

Ms. Jill Pilla-Gallerani, Blackstone-Millville  
Dr. Ingrid Allardi, Norfolk  
Dr. John Antonucci, North Attleboro

Present:

Ms. Jeanne Sullivan, Executive Director  
Ms. Holly Buttrick, Director of Finance and Operations  
Dr. Bradford Jackson, Treasurer  
Ms. Julie O'Connor, Director of Student Services  
Ms. Laurie Cunningham, Director of Clinical Services  
Ms. Anna Jewell, Executive Assistant  
Members of the BICO Operating Committee

Dr. Berdos called the meeting to order at 9:06 a.m.

**Action Matters**

**Welcome to New Members**

Ms. Jill Pilla-Gallerani, Blackstone-Millville Regional School District

Mr. David Ljungberg, Uxbridge School District

Dr. Michelle McKeon, Mansfield School District

The Bi-County Collaborative does not discriminate in admission to, access to, treatment in, or employment in its services, programs, and activities, on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, homelessness, disability, pregnancy or pregnancy-related conditions, age, veteran or military status, ancestry, or genetic information.

### **Board Reorganization (Vote Required)**

The BICO Collaborative Agreement States: "The Board shall annually organize itself by electing a Chairperson and Vice-Chairperson by a majority vote of the Board members present at the first Board meeting of the year. The Chairperson, by vote of the Board, may appoint such subcommittees or advisory or operating committees of the Board as will facilitate the work of the Board." (DESE Agreement for Bi-County Educational Collaborative, p. 3 Section IV F.)

The Board nominated Dr. Amy Berdos as Chairperson and Dr. Jennifer Parson as Vice-Chairperson. Motion by Dr. Cameron, seconded by Dr. Gough, to elect Dr. Amy Berdos as Chairperson. Motion by Ms. Crebase, seconded by Dr. Cameron, to elect Ms. Jennifer Parson as Vice-Chairperson. The vote to approve was unanimous.

### **2025-2026 Subcommittees**

#### Budget Subcommittee

Dr. Amy Berdos  
Dr. Peter Marano  
Dr. Rich Drolet  
Dr. John Antonucci  
Dr. Allan Cameron  
Ms. Jeanne Sullivan  
Ms. Holly Buttrick  
Mr. Bradford Jackson

Dr. Bridget Gough  
Dr. John Antonucci  
Ms. Jennifer Parson  
Dr. Jennifer O'Neill  
Ms. Jeanne Sullivan  
Ms. Holly Buttrick  
Mr. Bradford Jackson

#### Facilities Subcommittee

Dr. Amy Berdos  
Dr. Lisha Cabral

#### Evaluation Subcommittee

Dr. Amy Berdos  
Dr. Jennifer Parson  
Dr. Kevin McIntyre  
Dr. Lisha Cabral

### **Approval of Board Minutes from May 15, 2025 (Vote Required)**

Motion by Dr. Marano, seconded by Mr. Giguere, to approve the regular session board meeting minutes dated May 15, 2025. The vote to approve was unanimous.

### **Approval of Board Minutes from June 12, 2025 (Vote Required)**

Motion by Dr. Cameron, seconded by Dr. Marano, to approve the regular session board meeting minutes dated June 12, 2025. The vote to approve was unanimous.

### **Employee Appointments/Resignations/Leaves of Absence (Vote Required)**

Motion by Dr. Marano, seconded by Dr. Cameron, to approve Employee Appointments/Resignations/Leaves of Absences as written. The vote to approve was unanimous.

### **Opening of School Report**

Jeanne presented the Board with an Opening of School Report. BICO Staff Welcome Back Day was held on August 25, 2025 at the Johnson School in Walpole. The theme was "*Focus on Engagement.*" There was a full staff meeting. The meeting began with virtual Welcome messages from Dr. Drolet and Dr. Cameron and a warm welcome to new BICO staff. Following that, the Leadership team shared instructional focus and how they will support staff in this during the 2025-2026 school year. For the remainder of the day, staff engaged in Professional Learning. On August 26, 2025, BICO staff reconvened in their programs for Individual Program Meetings, Teacher and Paraprofessional Review of Student IEPs, Vector Mandated Trainings, Program Tours and Student Visits.

### **Referral Process/ Enrollment Update**

Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. At the start of the 2025-2026 school year, enrollment was 154 students which included 145 Placements and 9 IAES/45 Day Assessments. 100 of the students enrolled are from member districts and the remaining 54 are from non-member districts.

### **Executive Director Goals (Vote Required)**

Jeanne Sullivan presented her Executive Director Annual Goals to the Board which focused on a Student Learning goal, Professional Practice goal, Collaborative Culture/ Family Engagement goal and a BICO Operations goal. Motion by Dr. Cameron, seconded by Dr. O'Neill, to approve the Executive Director Annual Goals. The vote to approve was unanimous.

### **Financial Overview**

Ms. Holly Buttrick provided the Board of Directors with the Financial Updates for the ending of FY25 and beginning of FY26. The financial audit is scheduled to be presented at the October 23, 2025 board meeting.

### **Facilities Update**

Jeanne Sullivan provided the Board with an update to various BICO facilities. The AMS Program relocated from Annie Sullivan Middle School in Franklin to Easton Middle School during the summer, which includes 3 classrooms and an office space for meetings and the School Adjustment Counselor. The Johnson School update included the new air conditioning units and the floors being waxed.

### **DESE Program Review**

During the 2024-2025 school year, representatives from DESE completed a Program Review to ensure that BICO is in compliance with the State and Federal regulations. As a result of the Program Review, BICO was found to be in full compliance in most areas. BICO had two areas CSE 13 and CSE 22 that were found to be partially implemented. BICO has created and submitted a Corrective Action Plan including tracking tools that will bring these two areas to full implementation.

### **Other**

#### **Routine Matters**

Approval of Payroll Warrants

Approval of Bill Warrants

#### **Adjourn**

Motion by Dr. Cameron, seconded by Dr. Drolet, to adjourn the open meeting at 9:57 a.m. The motion passed unanimously.