



Bi-County Collaborative
Making It Possible

Jeanne Sullivan M. Ed., Executive Director

111 Robbins Road, Walpole, MA 02081
Tel: 508.520.1998 • Fax: 508.520-1445
www.bicounty.org

Board of Directors Meeting

September 11, 2025

Meeting was held in person at the BICO Central Office.

Members

In attendance:

Mr. David Sawyer, Attleboro
Dr. Peter Marano, Bellingham
Dr. Lisha Cabral, Easton
Dr. Amy Berdos, Foxborough
Mr. Lucas Giguere, Franklin
Ms. Karen Crebase, Hopedale
Dr. Rich Drolet, King Philip
Dr. Michelle McKeon, Mansfield
Dr. Kevin McIntyre, Milford
Dr. Jennifer O'Neill, Norton
Dr. Jennifer Parson, Plainville
Ms. Rebecca Kidwell, Seekonk
Mr. Scott Holcomb, Swansea
Dr. Karen Maguire, Tri-County
Mr. David Ljungberg, Uxbridge
Dr. Bridget Gough, Walpole
Dr. Allan Cameron, Wrentham

Absent:

Ms. Jill Pilla-Gallerani, Blackstone-Millville
Dr. Ingrid Allardi, Norfolk
Dr. John Antonucci, North Attleboro

Present:

Ms. Jeanne Sullivan, Executive Director
Ms. Holly Buttrick, Director of Finance and Operations
Dr. Bradford Jackson, Treasurer
Ms. Julie O'Connor, Director of Student Services
Ms. Laurie Cunningham, Director of Clinical Services
Ms. Anna Jewell, Executive Assistant
Members of the BICO Operating Committee

Dr. Berdos called the meeting to order at 9:06 a.m.

Action Matters

Welcome to New Members

Ms. Jill Pilla-Gallerani, Blackstone-Millville Regional School District

Mr. David Ljungberg, Uxbridge School District

Dr. Michelle McKeon, Mansfield School District

The Bi-County Collaborative does not discriminate in admission to, access to, treatment in, or employment in its services, programs, and activities, on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, homelessness, disability, pregnancy or pregnancy-related conditions, age, veteran or military status, ancestry, or genetic information.

Board Reorganization (Vote Required)

The BICO Collaborative Agreement States: “The Board shall annually organize itself by electing a Chairperson and Vice-Chairperson by a majority vote of the Board members present at the first Board meeting of the year. The Chairperson, by vote of the Board, may appoint such subcommittees or advisory or operating committees of the Board as will facilitate the work of the Board.” (DESE Agreement for Bi-County Educational Collaborative, p. 3 Section IV F.)

The Board nominated Dr. Amy Berdos as Chairperson and Dr. Jennifer Parson as Vice-Chairperson. Motion by Dr. Cameron, seconded by Dr. Gough, to elect Dr. Amy Berdos as Chairperson. Motion by Ms. Crebase, seconded by Dr. Cameron, to elect Ms. Jennifer Parson as Vice-Chairperson. The vote to approve was unanimous.

2025-2026 Subcommittees

Budget Subcommittee

Dr. Amy Berdos
Dr. Peter Marano
Dr. Rich Drolet
Dr. John Antonucci
Dr. Allan Cameron
Ms. Jeanne Sullivan
Ms. Holly Buttrick
Mr. Bradford Jackson

Dr. Bridget Gough
Dr. John Antonucci
Ms. Jennifer Parson
Dr. Jennifer O’Neill
Ms. Jeanne Sullivan
Ms. Holly Buttrick
Mr. Bradford Jackson

Facilities Subcommittee

Dr. Amy Berdos
Dr. Lisha Cabral

Evaluation Subcommittee

Dr. Amy Berdos
Dr. Jennifer Parson
Dr. Kevin McIntyre
Dr. Lisha Cabral

Approval of Board Minutes from May 15, 2025 (Vote Required)

Motion by Dr. Marano, seconded by Mr. Giguere, to approve the regular session board meeting minutes dated May 15, 2025. The vote to approve was unanimous.

Approval of Board Minutes from June 12, 2025 (Vote Required)

Motion by Dr. Cameron, seconded by Dr. Marano, to approve the regular session board meeting minutes dated June 12, 2025. The vote to approve was unanimous.

Employee Appointments/Resignations/Leaves of Absence (Vote Required)

Motion by Dr. Marano, seconded by Dr. Cameron, to approve Employee Appointments/Resignations/Leaves of Absences as written. The vote to approve was unanimous.

Opening of School Report

Jeanne presented the Board with an Opening of School Report. BICO Staff Welcome Back Day was held on August 25, 2025 at the Johnson School in Walpole. The theme was “*Focus on Engagement.*” There was a full staff meeting. The meeting began with virtual Welcome messages from Dr. Drolet and Dr. Cameron and a warm welcome to new BICO staff. Following that, the Leadership team shared instructional focus and how they will support staff in this during the 2025-2026 school year. For the remainder of the day, staff engaged in Professional Learning. On August 26, 2025, BICO staff reconvened in their programs for Individual Program Meetings, Teacher and Paraprofessional Review of Student IEPs, Vector Mandated Trainings, Program Tours and Student Visits.

APPROVED 10/23/2025

Referral Process/ Enrollment Update

Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. At the start of the 2025-2026 school year, enrollment was 154 students which included 145 Placements and 9 IAES/45 Day Assessments. 100 of the students enrolled are from member districts and the remaining 54 are from non-member districts.

Executive Director Goals (Vote Required)

Jeanne Sullivan presented her Executive Director Annual Goals to the Board which focused on a Student Learning goal, Professional Practice goal, Collaborative Culture/ Family Engagement goal and a BICO Operations goal. Motion by Dr. Cameron, seconded by Dr. O'Neill, to approve the Executive Director Annual Goals. The vote to approve was unanimous.

Financial Overview

Ms. Holly Buttrick provided the Board of Directors with the Financial Updates for the ending of FY25 and beginning of FY26. The financial audit is scheduled to be presented at the October 23, 2025 board meeting.

Facilities Update

Jeanne Sullivan provided the Board with an update to various BICO facilities. The AMS Program relocated from Annie Sullivan Middle School in Franklin to Easton Middle School during the summer, which includes 3 classrooms and an office space for meetings and the School Adjustment Counselor. The Johnson School update included the new air conditioning units and the floors being waxed.

DESE Program Review

During the 2024-2025 school year, representatives from DESE completed a Program Review to ensure that BICO is in compliance with the State and Federal regulations. As a result of the Program Review, BICO was found to be in full compliance in most areas. BICO had two areas CSE 13 and CSE 22 that were found to be partially implemented. BICO has created and submitted a Corrective Action Plan including tracking tools that will bring these two areas to full implementation.

Other

Routine Matters

Approval of Payroll Warrants

Approval of Bill Warrants

Adjourn

Motion by Dr. Cameron, seconded by Dr. Drolet, to adjourn the open meeting at 9:57 a.m. The motion passed unanimously.