



Bi-County Collaborative
Making It Possible

Jeanne Sullivan M. Ed., Executive Director

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BOARD OF DIRECTORS MEETING

October 23, 2025

9:00-10:30

Johnson School Board Room

Agenda

**** Parking is available at VFW, Front Loop and in lot across the street from Johnson School****

Please DO NOT Park Behind the Building!!

1. FY25 Independent Audit - Mrs. Jeanne Sullivan, Executive Director &
Mr. Terenzio Volpicelli, Roselli, Clark, and Associates
 - a. Acceptance of FY25 Audit as presented (Vote Required)
 - b. Determination of Surplus Funds (60 CMR 50.07) (Vote Required)
2. Business Office Updates - Ms. Holly Buttrick, Director of Finance & Operations
 - a. Financial Overview
 - b. Grants
 - i. PRISM Grant Awards (Vote Required) - Mrs. Ann Buckley, PD & Curriculum Specialist
 - c. Facilities Update
 - d. Acceptance of Donations (Vote Required)
3. Executive Director Update - Mrs. Jeanne Sullivan, Executive Director
 - a. Employee Appointments/ Resignations/ LOA (Vote Required)
 - b. Enrollment
 - i. Current Enrollment / Referrals
 - ii. Competency Determination Policies
 - c. Program Highlights
 - d. Collaborative Shoutouts
4. Approval of Minutes - Mrs. Jeanne Sullivan, Executive Director
 - a. Board Meeting, September 11, 2025 (Vote Required)
 - b. Budget Subcommittee Meeting, October 14, 2025 (Vote Required)
5. Other
 - a. MOEC at MASS/MASC Conference (See flier)
 - b. SEI Teacher Endorsement Course - Registration Open - Begins 1/28/2026

6. Routine Matters

- a. Approval of Payroll Warrants
- b. Approval of Bill Warrants

Adjourn

Future Meetings:

Budget Subcommittee: December 16, 2025 - Begin FY27 Budget Process

Facilities Subcommittee: TBD (As Needed)

Board of Directors Meeting: Thursday, December 11, 2025 (*Annual Report & Board of Trustees*)