



Jeanne Sullivan, Executive Director

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Board of Directors Meeting  
April 11, 2024

Meeting was held in person at the BICO Central Office.

#### Members

In attendance: Mr. David Sawyer, Attleboro  
Dr. Peter Marano, Bellingham  
Dr. Jason DeFalco, Blackstone-Millville  
Ms. Karen Crebase, Hopedale  
Dr. Kevin McIntyre, Milford  
Dr. Ingrid Allardi, Norfolk  
Dr. Jennifer O'Neill, Norton (Present for votes via telephone)  
Dr. John Antonucci, North Attleboro (Present for votes via telephone)  
Ms. Rebecca Kidwell, Seekonk  
Dr. Karen Maguire, Tri-County  
Dr. Bridget Gough, Walpole  
Dr. Allan Cameron, Wrentham

Absent: Dr. Lisha Cabral, Easton  
Dr. Amy Berdos, Foxborough  
Mr. Lucas Giguere, Franklin  
Dr. Rich Drolet, King Philip  
Ms. Teresa Murphy, Mansfield  
Ms. Jennifer Parson, Plainville  
Mr. John Robidoux, Swansea  
Dr. Michael Baldassarre, Uxbridge

Present: Mrs. Jeanne Sullivan, Executive Director  
Ms. Holly Buttrick, Director of Finance and Operations  
Mrs. Julie O'Connor, Director of Student Services  
Laurie Cunningham, Director of Clinical Services  
Dr. Lincoln Lynch III, Project Manager  
Mr. Joseph Meichelbeck, Treasurer  
Ms. Anna Jewell, Executive Assistant  
BICO Leadership Team  
Mr. Bill Yukna, Foxborough Business Administrator

Dr. Marano called the meeting to order at 9:02 a.m.

#### **Action Matters**

##### **Approval of Board Minutes from March 21, 2024 (Vote Required)**

Motion by Dr. McIntyre, seconded by Dr. Cameron, to approve the regular session board meeting minutes dated March 21, 2024. The roll call vote to approve was unanimous with Dr. O'Neill and Dr. Antonucci remote.

##### **Employee Appointments/Resignations/Leaves of Absence (Vote Required)**

Motion by Dr. McIntyre, seconded by Dr. Cameron, to approve Employee Appointments/Resignations/Leaves of Absences as written. The roll call vote to approve was unanimous with Dr. O'Neill and Dr. Antonucci remote.

APPROVED 05/09/2024

### **Referral Process/ Enrollment Update**

Jeanne Sullivan and Julie O'Connor presented on referrals and enrollment. Enrollment was 191(185.7 FTE) students which included 178 Placements and 13 IAES/45 Day Assessments. 119 of the students enrolled are from member districts and the remaining 72 are from non-member districts. There have been 194 referrals to date.

### **FY24 Budget Update**

Dr. Lynch III provided the Board of Directors with the FY24 Financial Update.

### **Transportation Network Update**

As of June 30, 2024, the current contract expires for providing van transportation to member school districts, and other opt-in districts. The Bi-County Collaborative (BICO) Board of Directors awarded Van Pool Transportation, LLC, a contract to perform transportation services. The existing contract has two one-year options to renew. A subcommittee was established to review the existing contract between Bi-County Collaborative Special Education Transportation Network and Van Pool make recommendations to the Executive Director with respect to a future direction. After meaningful deliberation, the Subcommittee recommends BICO enter into a three-year contract with Van Pool, with two one-year options to renew. Motion by Dr. Allardi, seconded by Dr. Cameron, to authorize the Executive Director to sign a three-year contract with Van Pool, with two one-year options to renew. The roll call vote to approve was unanimous with Dr. O'Neill and Dr. Antonucci remote.

### **Facilities Update**

Dr. Lincoln Lynch III provided an update on various BICO facilities including the Central Office, Summit Educational Center and Mansion Drive.

### **Update on Executive Director 23-24 Goals & Collaborative Program Accomplishments**

Jeanne Sullivan provided the Board of Directors with a detailed update on her 2023-2024 Executive Director Goals which included focus on Student Learning, Professional Practice, Collaborative Culture and BICO Operations.

Jeanne then opened up the floor to BICO's Program Directors - Pam Ludwig, Krisitn Boni, Ben Giuffida and Sara Gustafson . Each Director discussed various aspects and reflections of their programs which they oversee.

### **Routine Matters**

Approval of Payroll Warrants

Approval of Bill Warrants

### **Adjourn**

The meeting adjourned at 10:32 a.m.