



Jeanne Sullivan, Executive Director

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Board of Directors Meeting
October 12, 2023

Meeting was held in person at the BICO Central Office.

Members

In attendance: Mr. David Sawyer, Attleboro
Dr. Peter Marano, Bellingham
Dr. Lisha Cabral, Easton
Dr. Amy Berdos, Foxborough
Mr. Lucas Giguere, Franklin
Dr. Rich Drolet, King Philip
Ms. Teresa Murphy, Mansfield
Dr. Ingrid Allardi, Norfolk
Dr. Jennifer O'Neill, Norton
Ms. Jennifer Parson, Plainville
Ms. Rebecca Kidwell, Seekonk
Mr. John Robidoux, Swansea
Dr. Karen Maguire, Tri-County
Dr. Bridget Gough, Walpole
Dr. Cameron, Wrentham

Absent: Dr. Jason DeFalco, Blackstone-Millville
Ms. Karen Crebase, Hopedale
Dr. Kevin McIntyre, Milford
Dr. John Antonucci, North Attleboro
Dr. Michael Baldassarre, Uxbridge

Present: Mrs. Jeanne Sullivan, Executive Director
Ms. Holly Buttrick, Director of Finance and Operations
Mrs. Julie O'Connor, Director of Student Services
Mrs. Laurie Cunningham, Director of Clinical Services
Ms. Anna Jewell, Executive Assistant

Mr. Marano called the meeting to order at 9:04 a.m.

Action Matters

Approval of Board Minutes from September 7, 2023 (Vote Required)

Motion by Dr. Cameron, seconded by Ms. Murphy, to approve the regular session board meeting minutes dated September 7, 2023. The roll call vote to approve was unanimous.

Approval of Facilities Subcommittee Minutes from September 27, 2023 (Vote Required)

Motion by Dr. Cabral, seconded by Dr. Cameron, to approve the facilities subcommittee meeting minutes dated September 27, 2023. The roll call vote to approve was unanimous.

APPROVED 12/14/2023

Employee Appointments/Resignations/Leaves of Absence (Vote Required)

Motion by Dr. Berdos, seconded by Mr. Robidoux, to approve Employee Appointments/Resignations/Leaves of Absences as written. The roll call vote to approve was unanimous.

Treasurer Evaluation (Vote Required)

As required in the regulations at 603 CMR 50.06, the Board of Directors will annually evaluate the performance and effectiveness of the Treasurer. Enclosed please find Mr. Meichelbeck's evaluation for 7/1/2022-6/30/2023 completed by Board Chair, Dr. Peter Marano with input from Mrs. Jeanne Sullivan, Executive Director; Dr. Lincoln Lynch, Interim Director of Finance and Operations and Ms. Holly Buttrick, Budget Manager. Motion by Dr. Allardi, seconded by Dr. Cameron, to approve the Treasurer Evaluation as written. The roll call vote to approve was unanimous.

Financial Update (Information Only)

Ms. Holly Buttrick provided the Board of Directors with the FY24 Financial Update. The financial audit is scheduled to be presented at the December 14, 2023 board meeting.

Referral Process/ Enrollment Update

Jeanne Sullivan, Julie O'Connor and Laurie Cunningham presented on referrals and enrollment. Enrollment was 177 students which included 166 Placements and 11 IAES/45 Day Assessments. 119 of the students enrolled are from member districts and the remaining 58 are from non-member districts. There are 22 open referrals.

Facilities Update

Jeanne Sullivan provided the Board with an update to various BICO facilities including the Central Office, Summit Educational Center and Mansion Drive.

Strategic Plan Update

Jeanne Sullivan presented a comprehensive update on the progress that was been made towards achieving the goals created as part of the 2022-2026 Strategic Plan. Jeanne reported that the team has made significant progress on goal #2 & 3 while they have made some smaller gains on goal #s 1 & 4. They are currently developing the action plans for the 2023 -2024 school year and will be incorporating representation from stakeholder groups in addressing the work.

Transportation Network Updates

Jeanne Sullivan reported to the Board that the contract for VanPool is up for renewal in Spring 2024. Discussion ensued in regards to concerns, ongoing issues, options and future opportunities. Jeanne was meeting with the Transportation Network Members that afternoon.

Other

Routine Matters

Approval of Payroll Warrants

Approval of Bill Warrants

Adjourn

Motion by Dr. Cameron, seconded by Dr. Berdos, to adjourn the open meeting at 9:53 a.m. The motion passed unanimously.