



Jeanne Sullivan, Executive Director

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Board of Directors Meeting
December 15, 2022

Meeting was held in person at the BICO Central Office.

Members

In attendance: Mr. David Sawyer, Attleboro
Dr. Peter Marano, Bellingham
Dr. Jason DeFalco, Blackstone-Millville
Dr. Lisha Cabral, Easton
Dr. Amy Berdos, Foxborough
Ms. Karen Crebase, Hopedale
Mr. Paul Zinni, King Philip
Dr. Kevin McIntyre, Milford
Dr. John Antonucci, North Attleboro
Dr. Joseph Baeta, Norton
Ms. Jennifer Parson, Plainville
Dr. Karen Maguire, Tri-County
Dr. Michael Baldassarre, Uxbridge
Dr. Bridget Gough, Walpole
Dr. Cameron, Wrentham

Absent: Mr. Lucas Giguere, Franklin
Ms. Teresa Murphy, Mansfield
Dr. Ingrid Allardi, Norfolk
Mr. John Robidoux, Swansea

Present: Ms. Jeanne Sullivan, Executive Director
Dr. Lincoln Lynch III, Interim Director of Finance and Operations
Mr. Joseph Meichelbeck, Treasurer
Ms. Holly Buttrick, Budget Manager
Ms. Julie O'Connor, Director of Student Services
Ms. Laurie Cunningham, Director of Clinical Services
Ms. Anna Jewell, Executive Assistant
Dr. Rich Drolet, Seekonk Superintendent

Mr. Marano called the meeting to order at 9:05 a.m.

Action Matters

Approval of Board Minutes from October 13, 2022

Motion by Mr. Sawyer, seconded by Mr. Zinni to approve the regular session board meeting minutes dated October 13, 2022. The roll call vote to approve was unanimous. Dr. Baeta and Dr. Baldassarre were not present to vote.

The Bi-County Collaborative does not discriminate in admission to, access to, treatment in, or employment in its services, programs, and activities, on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, homelessness, disability, pregnancy or pregnancy-related conditions, age, veteran or military status, ancestry, or genetic information.

APPROVED 2/9/2023

Approval of Budget Subcommittee Minutes from October 27, 2022

Motion by Dr. Cameron, seconded by Mr. Zinni to approve the budget subcommittee meeting minutes dated October 27, 2022. The roll call vote to approve was unanimous. Dr. Baeta and Dr. Baldassarre were not present to vote.

Approval of Budget Subcommittee Minutes from November 29, 2022

Motion by Dr. Cameron, seconded by Mr. Zinni to approve the budget subcommittee meeting minutes dated November 29, 2022. The roll call vote to approve was unanimous. Dr. Baeta and Dr. Baldassarre were not present to vote.

Employee Appointments/Resignations/Leaves of Absence

Motion by Dr. Berdos, seconded by Dr. DeFalco, to approve Employee Appointments/Resignations/Leaves of Absences as written. The roll call vote to approve was unanimous. Dr. Baeta and Dr. Baldassarre were not present to vote.

FY22 Annual Report

Jeanne Sullivan presented the FY22 Annual Report for Bi-County Collaborative to the Board of Directors. Chapter 40, Section 4E of the Massachusetts General Laws require each educational collaborative to submit an Annual Report to the Commissioner of Elementary and Secondary Education and each member school committee. The Annual Report must contain: Information on the programs and services provided by the collaborative; Discussion of the cost effectiveness of such programs and services; Discussion of progress made toward achieving the objectives and purposes set forth in the collaborative agreement; Audited financial statements and the independent auditor's report. Motion by Mr. Zinni, seconded by Dr. Berdos, to approve the FY22 Annual Report. The roll call vote was unanimous. Dr. Batea was not present to vote.

Acceptance of Donation

Motion by Ms. Crebase, seconded by Dr. DeFalco, to accept a donation of Dream Green Putting Green, valued at approximately \$4000.00 from Mr. & Mrs. D. Joseph Griffin. This putting green will be located at Summit Education Center for use in Physical Education Classes and as an incentive for students. The roll call vote was unanimous. Dr. Batea was not present to vote.

Informational Matters

FY23 Budget Update

Dr. Lynch provided a Financial Update as of the month ending September, 2022. He provided a breakdown of the Revenues and Expenses, as well as the Summer Program Summary. Dr. Lynch also discussed the increase in Liability, Health and Worker Compensation Insurance.

FY24 Budget Development Update

The budget subcommittee met on October 27, 2022 and November 29, 2022 in an effort to move the Budget Process up. The plan is to present the FY24 Budget to the subcommittee in January and bring it to the Board on February 9, 2023. Discussion on a student financial commitment and tuition increases ensued. BICO sent a letter to member and non-member districts in regards to the anticipated tuition increase. The budget average number of students is anticipated to stay at 190. They also hope to think about the general reserve and restoring the capital balance going forward.

FY23 Referral / Enrollment Update

Jeanne Sullivan, Julie Connor and Laurie Cunningham provided an update on enrollment and referrals. Current enrollment as of December 15, 2022 was 189, which included 8, 45-day assessments. There were 24 pending referrals.

Van Pool Update

An update was provided to the Board on the communications BICO has had with Van Pool in regards to Van Pool being in breach of contract.

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APPROVED 2/9/2023

Update on Relocation of Mansion Drive Programs and Sale of BICO Office

Dr. Lynch is in the process of scouting several commercial properties in local districts such as Milford, Mansfield, Foxborough and Plainville.

Routine Matters

Approval of Payroll Warrants

Approval of Bill Warrants

Adjourn

Motion by Dr. McIntyre, seconded by Mr. Zinni, to adjourn the open meeting at 9:59 a.m. The motion passed unanimously.

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